

SUMMONS

Annual Council Meeting

Date: 18 May 2010

Time: **11.00 am**

Place: Council Chamber, County Hall, Trowbridge

**PLEASE SIGN THE ATTENDANCE
BOOK BEFORE ENTERING THE
COUNCIL CHAMBER**

Please direct any enquiries on this Agenda to Yamina Rhouati, of Democratic and Members' Services, County Hall, Trowbridge, direct line 01225 718024 or email yaminarhouati@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This summons and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Presentations

For Councillors' information, the following presentations will be made:

10.30am - Short film 'Making a Difference' on the Council's Parish Steward Scheme

10.45am - Touch2ID Scheme

AGENDA

PART I

Items to be considered while the meeting is open to the public

1. **Election of Chairman**

To elect a Chairman for 2010/11

Nominations will be sought orally from those present at the meeting. Voting will be way of a show of hands unless at least 10 Members request the holding of a secret ballot.

2. **Election of Vice-Chairman**

To elect a Vice-Chairman for 2010/11

Nominations will be sought orally from those present at the meeting. Voting will be way of a show of hands unless at least 10 Members request the holding of a secret ballot.

3. **Apologies**

4. **Minutes of Previous Meeting** (*Pages 1 - 62*)

To approve as a correct record and sign the minutes of the last meeting of Council held on 23 February 2010

5. **Declarations of Interest**

To declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

6. **Election Results**

To receive and note the Returning Officer's return in respect of the Parliamentary elections held on 6 May 2010 (details to follow)

7. **Announcements by the Chairman**

8. **Petitions**

9. **Public Participation**

The Council welcomes contributions from members of the public.

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Members of the public wishing to ask a question should give written notice (including details of any question) to the officer named above (acting on behalf of the Director of Resources) by **12.00 noon on Friday 14 May 2010**.

Any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

APPOINTMENTS

10. **Appointments**

(a) **Appointment of Committees and Review of Allocation of Seats on Committees to Political Groups** (*Pages 63 - 72*)

Report by the Solicitor to the Council and Monitoring Officer.

(b) **Appointment to Committees** (*Pages 73 - 88*)

Report by the Solicitor to the Council and Monitoring Officer.

(c) **Appointment of Chairmen and Vice-Chairmen - Committees**

To appoint Chairmen and Vice-Chairmen of the following meetings:

- Appeals Committee
- Area Planning Committee – Eastern
- Area Planning Committee – Northern
- Area Planning Committee – Southern
- Area Planning Committee – Western
- Audit Committee
- Licensing Committee
- Officer Appointments Committee
- Pension Fund Committee
- Staffing Policy Committee
- Strategic Planning Committee

The Standards Committee and Scrutiny Select Committees will be asked to elect their respective Chairmen and Vice-Chairmen at their first meeting.

(d) **Appointment of Wiltshire Council members to serve on the Combined Fire Authority**

To consider the appointment of nine Wiltshire Council members to serve on the Combined Fire Authority for the ensuing year. The current membership is:

Conservative (6)	Liberal Democrat (2)	Independent (1)
Mr Peter Davis Mr Payne Mrs Groom Mr Devine Mr P Brown Brigadier Hall	Mr Marshall Mr Osborn	Mr Newbury

The Local Government and Housing Act 1989 in respect of political proportionality applies to appointments to the Fire Authority.

(e) **Appointments Process - Chairmen and Vice-Chairmen of Area Boards**
(Pages 89 - 92)

Report by the Head of Democratic Services.

Should the proposal contained in the report be approved, each Area Board will be asked to convene on the rising of this meeting to elect their respective Chairman and Vice-Chairman. An agenda for each Area Board can be found at the back of this agenda

POLICY FRAMEWORK

Under its Constitution, the Council is responsible for approving the policy framework of the Council expressed in various plans and strategies. The plan and strategy referred to in items 12 and 13 respectively form part of the Council's policy framework.

11. **Corporate Plan** *(Pages 93 - 118)*

Councillor Jane Scott, Leader of the Council will present the following recommendation of Cabinet dated 20 April 2010:

That the Corporate Plan 2010-2014 be adopted.

Report of the Service Director, Policy, Research and Communication circulated together with the recommended Corporate Plan.

12. **Homelessness Strategy** *(Pages 119 - 184)*

Councillor John Brady, Cabinet member for Economic Development, Planning and Housing will present the following recommendation of Cabinet dated 23 March 2010:

That Cabinet recommends that full council approve the updated homelessness strategy 2010/15 and agrees the implementation of the homelessness strategy action plan.

As background information, the report considered by Cabinet is circulated together with the recommended Homelessness Strategy.

COUNCILLORS' QUESTIONS

13. Councillors' Questions

Please note that Councillors are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Director of Resources) not later than **noon Friday 14 May 2010**. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

EXECUTIVE BUSINESS

14. Executive Business

(a) The Leader and/or Cabinet Members to update Council on any major activities within their respective areas of responsibility.

(b) Area Boards – This is an opportunity to raise general issues relating to Area Boards but not specific local issues.

OVERVIEW AND SCRUTINY

15. Overview and Scrutiny

The Chairmen of the Overview and Scrutiny Select Committees to update Council on any major activities within their respective Committees.

MINUTES OF CABINET AND COMMITTEES

16. Minutes of Cabinet and Committees

(a) The Chairman will move that Council receives and notes the minutes of Cabinet and the various Committees of the Council as listed in the Minutes Book enclosed separately.

(b) Chairmen of Committees other than Cabinet and Scrutiny Select Committees will be given a brief opportunity to make any important announcements concerning the work of their respective committees. Cabinet and Scrutiny Select Committees are dealt with under items 15 and 16 respectively.

- (c) Councillors will be given the opportunity to raise questions on points of information or clarification.

EXTERNAL ORGANISATIONS

To receive reports from external organisations.

Please note that under the Constitution, Councillors wishing to ask a question in relation to the reports of the Wiltshire Police Authority and the Wiltshire and Swindon Fire Authority are required to give written notice to the officer named above (acting on behalf of the Director of Resources) no later than five clear days before the Council meeting – 10 May 2012.

Please further note the documents referred to in items 17 (a) & (b) and 18 below were previously circulated to Councillors to provide an opportunity to submit any questions within the above mentioned timescale. The documents are also circulated with this agenda for ease of reference.

17. **Wiltshire Police Authority**

To receive and note:

- (a) **the minutes of the Wiltshire Police Authority meeting held on 11 February 2010** (*Pages 185 - 190*)
- (b) **the report of the Wiltshire Police Authority** (*Pages 191 - 192*)

18. **Wiltshire and Swindon Fire Authority** (*Pages 193 - 196*)

To receive and note the minutes of the Wiltshire and Swindon Fire Authority meeting held on 11 February 2010.

OTHER ITEMS OF BUSINESS

19. **Duty to Respond to Petitions** (*Pages 197 - 212*)

Report of the Head of Democratic Services which includes a suggested scheme

20. **Financial Regulations and Financial Procedure Rules** (*Pages 213 - 220*)

Report by the Chief Finance Officer.

The Financial Regulations and Financial Procedure Rules as proposed are circulated separately to Councillors and available on the Council's website with this agenda.

21. **Date of Council Tax Setting meeting - 2011**

Recommended:

To set the next Council Tax Setting meeting as 22 February 2011.

22. **Notices of Motion**

No motions have been received for this meeting.

PART II

Items during consideration of which it is recommended that the public be excluded

NONE

Agenda for each Area Board are at the back of this Summons – Item 10 (e) above refers.